

# DIRECT DEPOSIT

## YOUR FINANCIAL REFUNDS



BUFFALO STATE  
The State University of New York

## Receive your refund through DIRECT DEPOSIT

Avoid the hassle,  
it's fast, safe, easy  
and worry free!  
Sign up today!

<http://buffalostate.edu/studentaccounts>

### Here's what to do:

1. Open a US checking or savings account at any bank or credit union of your choice.
2. Once open, complete the **DIRECT DEPOSIT FORM** [http://buffalostate.edu/studentaccounts/documents/direct\\_deposit.pdf](http://buffalostate.edu/studentaccounts/documents/direct_deposit.pdf) and return completed form to Student Accounts Office with a voided check.
3. Once established it will remain active unless you notify Student Accounts in writing to cancel.

### ADVANTAGES

- ◆ There is no risk of your check being lost or stolen.
- ◆ You don't have to go to the bank to cash your check.
- ◆ Your money is deposited into your account with no delay.
- ◆ Funds are available within 48 business hours of deposit.
- ◆ Your direct deposit account remains active until you cancel it. **Notify Student Accounts in writing immediately if you change banks or wish to discontinue.**



BUFFALO STATE  
The State University of New York

SUNY Buffalo State  
Student Accounts Office Phone: 716-878-4121  
Moot Hall 260 Fax: 716-878-4063  
1300 Elmwood Avenue E-mail: [stuacct@buffalostate.edu](mailto:stuacct@buffalostate.edu)  
Buffalo, NY 14222

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

**B**

Buffalo State Banner ID

### Account in which to deposit financial aid or other college refunds:

#### Checking

Please attach a blank **VOIDED** check with pre-printed account information for verification purposes. Your request can not be processed without a voided check.

#### Savings

Please attach bank documentation showing your bank identification number, bank account number and name of the institution.

Enter the bank identification number (lower left hand corner of check or deposit slip) in the boxes below.

Bank Routing Number

Bank Name \_\_\_\_\_

Account Number \_\_\_\_\_

I hereby agree to have any funds due to me from the college deposited into my bank account. My account number is shown above. I authorize the recovery of any funds erroneously deposited into my account. I understand it is my responsibility to inform the Student Accounts Office, in writing, of any changes in my account information.

Signature \_\_\_\_\_

Phone # \_\_\_\_\_

Date \_\_\_\_\_